

IDAHO REAL ESTATE APPRAISER BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 6/9/2014

BOARD MEMBERS PRESENT: Brad Janoush – Chair – Via Phone
Darin D Krier
Douglas D Vollmer
Paul J. Morgan
Nancy Sommerwerck

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Maria Brown, Technical Records Specialist

OTHERS PRESENT: Jack Van Wyk

The meeting was called to order at 8:30 AM MDT by Paul Morgan.

APPROVAL OF MINUTES

Mr. Vollmer made a motion to approve the minutes of 4/7/2014. It was seconded by Ms. Sommerwerck. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She reminded the Board of the deadlines for submitting proposed law and rule changes to the Legislature.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$1,963.72 as of 5/31/2014.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case number REA-2014-7. After discussion, the Board gave recommendations for appropriate discipline.

Mr. Nelson presented a Stipulation and Consent Order in case REA-2014-3. Ms. Sommerwerck made a motion to approve the Consent Order and authorize the Board Vice Chair to sign on behalf of the Board. It was seconded by Mr. Vollmer. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. Sommerwerck made a motion to approve the Bureau's recommendation and authorize closure in case I-REA-2014-8 with a warning letter. It was seconded by Mr. Vollmer. Motion carried.

Ms. Sommerwerck made a motion to approve the Bureau's recommendation and authorize closure in case I-REA-2014-11. It was seconded by Mr. Vollmer. Motion carried.

Ms. Sommerwerck made a motion to approve the Bureau's recommendation and authorize closure in case I-REA-2014-12 with a warning letter. It was seconded by Mr. Vollmer. Motion carried.

Ms. Sommerwerck made a motion to approve the Bureau's recommendation and authorize closure in case I-REA-2014-15. It was seconded by Mr. Vollmer. Motion carried.

Ms. Sommerwerck made a motion to approve the Bureau's recommendation and authorize closure in case I-REA-2014-19 and I-REA-2014-20. It was seconded by Mr. Vollmer. Motion carried.

Ms. Sommerwerck made a motion to approve the Bureau's recommendation and authorize closure in case I-REA-2014-23. It was seconded by Mr. Vollmer. Motion carried.

Ms. Sommerwerck made a motion to approve the Bureau's recommendation and authorize closure in case I-REA-2014-24 with a warning letter. It was seconded by Mr. Vollmer. Motion carried.

PROBATION REPORT

Ms. Peel gave the probation report. Mr. Vollmer addressed the Board with a Uniform Standards of Professional Appraisal Practice (USPAP) question that he received from a respondent. The Board gave recommendations to Mr. Vollmer. He agreed to pass the information on to the respondent and to Ms. Peel.

OLD BUSINESS

TO DO LIST

The Board reviewed the to do list. No action was taken by the Board.

APPRAISAL MANAGEMENT COMPANY

Mr. Janoush informed the Board that he has contacted the Appraisal Management Company (AMC) committee and asked to attend its next meeting.

PROPOSED RULE CHANGES

Mr. Hales addressed the Board regarding its law change requiring background checks. He stated that a rule change may not be necessary since the requirement is in the law. The Board agreed that a rule change would not be necessary at this time.

Mr. Hales addressed the Board regarding a proposed rule change to add the Appraiser Qualifications Board criteria requirement for the 24 month timeframe to take and pass the national exam. The Board reviewed its rules and agreed that a proposed change would not be necessary at this time.

NEW BUSINESS

CORRESPONDENCE

The Board reviewed an e-mail from Ken Davis who requested that the Board define administrative or technical review. The Board stated that this question should be forwarded to the Appraisal Foundation since it relates to the interpretation of the Uniform Standards of Professional Appraisal Practice (USPAP). Ms. Brown will forward the question to the Appraisal Foundation and notify Mr. Davis.

The Board reviewed an e-mail from Paula Sisneros with Pearson Vue, regarding background checks. The Board agreed to allow Pearson Vue to obtain the fingerprints for background checks of all new applicants while sitting for the national exam and asked staff to put the process in place.

CONTINUING EDUCATION

The Board reviewed an e-mail from Randee K. Baldwin regarding the requirement for continuing education when he renewed his registered trainee permit. Mr. Vollmer made a motion to direct staff to respond with a letter outlining

the continuing education requirement in the rules as a future reminder to Randee Baldwin. It was seconded by Mr. Krier. Motion carried.

The Board reviewed an e-mail from Ben Ward regarding the requirement for continuing education when he renewed his real estate appraiser's license. Mr. Krier made a motion to direct staff to respond with a letter outlining the continuing education requirement in the rules as a future reminder to Mr. Ward. It was seconded by Mr. Vollmer. Motion carried.

APPRAISER QUALIFICATIONS BOARD

The Board reviewed an AQB exposure draft on background checks. No action was taken by the Board.

LICENSURE COUNT

The Board discussed the current licensure count.

NEXT MEETING 8/18/2014

ADJOURNMENT

Ms. Sommerwerck made a motion to adjourn the meeting at 9:57 AM. It was seconded by Mr. Vollmer. Motion carried.